

ROGI KALAYAN SAMITI (RKS)

Detail of sanctioned posts as per National Guideline

SR NO	PROGRAMME	POST	QUALIFICATION	EXPERIENCE	UPPER AGE LIMIT	FIXED SALARY	SANCTIONED	FILLED	VACANT
1	RKS	Accountant	Graduate in commerce (Account) with Diploma/ Certificate in computer applications. Knowledge of computer software (accounting software Tally, MS Office/GIS Software etc.) Basic skills in office management and filing systems. Good typing and data entry skills English & Gujarati.	Relevant Exp. of Min. 1 Year	As Per Govt. Rules & Regulation	7,500/-	1	0	1

JOB RESPONSIBILITY

1	RKS	Accountant	<p>a. Maintain day to day accounts, periodically accounts related reports regularly as per govt. rules & regulations</p> <p>b. Maintain all accounts books like cash book, bank book, ledger, stock register etc. as per Govt. rules & regulations</p> <p>c. Maintain computerized accounting system in latest Tally ERP Version Software on accounting software</p> <p>d. Any other job assigned by concerned officers.</p>
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OBSTETRIC INTENSIVE CARE UNIT (OB-ICU)

Detail of sanctioned posts as per National Guideline

SR NO	PROGRAME	POST	QUALIFICATION	EXPERIENCE	UPPER AGE LIMIT	FIXED SALARY	SANCTIONED	FILLED	VACANT
1	OB ICU	STAFF NURSE	B.Sc. Nursing / GNM	-	As Per Govt. Rules & Regulation	11,500/-	12	7	5

JOB RESPONSIBILITIES

1	OB ICU	STAFF NURSE	a. To assist Medical Officers in Management and follow-up of patients attending the Department. b. To counsel patients and their family members about risk factors. c. Any other job assigned by concerned officers.						
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SEEK NEWBORN CARE UNIT (SNCU)

Detail of sanctioned posts as per National Guideline

SR NO	PROGRAMME	POST	QUALIFICATION	EXPERIENCE	UPPER AGE LIMIT	FIXED SALARY	SANCTIONED	FILLED	VACANT
1	SNCU	Staff Nurse	B.Sc. Nursing / GNM	---	As Per Govt. Rules & Regulation	11,500/-	17	16	1

JOB RESPONSIBILITY

1	SNCU	Staff Nurse	a. To assist Medical Officers in Management and follow-up of patients attending the Department. b. To counsel patients and their family members about risk factors. c. Any other job assigned by concerned officers.						
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National Programme for Prevention & Control of Deafness (NPPCD)

Detail of sanctioned posts as per National Guideline

SR NO	PROGRAMME	POST	QUALIFICATION	EXPERIENCE	UPPER AGE LIMIT	FIXED SALARY	SANCTIONED	FILLED	VACANT
1	NPPCD	Audiologist	A bachelor in Audiology & Speech language pathology / BSC (speech and hearing) from RCI recognised institute.	----	As Per Govt. Rules & Regulation	12,000/-	1	0	1

JOB RESPONSIBILITIES

1	NPPCD	Audiologist	<ol style="list-style-type: none"> 1. Provision of audio logic services, speech – language assessment and rehabilitation prescribing hearing aids in collaboration with ENT surgeon. 2. Assist training programmes 3. Monitoring and evaluation of the programme 4. Maintenance of Database 5. Help DNO in quarterly submission of quarterly report 6. Monthly visit to accompany DNO/ENT Surgeon to CHC/PHC 7. Supervision of IEC activities/camps in collaboration with ENT surgeon/DNO
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