

PROGRAMME NAME: NON COMMUNICABLE DISEASE (NCD)

QUALIFICATION AND JOB RESPONSIBILITY

No.	Name of Post	Total Vacant Post	Qualification	Fixed Salary Rs.	Upper Age Limit
1	Counselor	7	Bachelor's degree in social science or degree/diploma in counseling/health education/mass communication	11,000/-	As Per Govt. Rules & Regulation

Post Name	Responsibility
Counselor	<ul style="list-style-type: none">a. To provide counseling on life style diseases and their risk factors to patients and their family members.b. To plan IEC activities vis-à-vis Non Communicable Diseases or life style diseases.c. To make domiciliary visits for providing counseling to bed ridden cases and attendants

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QUALIFICATION AND JOB RESPONSIBILITY

No.	Name of Post	Total Vacant Post	Qualification	Fixed Salary Rs.	Upper Age Limit
1	Data Entry Operator	4	Graduate in any discipline. one year diploma in computer application, Typing speed of 40 wpm in English & Gujarati	7,000/-	As Per Govt. Rules & Regulation

Post Name	Responsibility
Data Entry Operator	<ul style="list-style-type: none">a) Ensure regular entry of all relevant data in the computer pertaining to various aspects of NPCDCS in a systematic manner to facilitate its analysis.b) Analysis data and compile reports.c) Maintenance and up keep of the computer and its accessories including virus defense.d) Any other job assigned by concerned officers